



# Jharkhand Renewable Energy Development Agency

(State Govt. Agency Under Department of Energy)

Letter no. 540/2017

Ranchi, Dated 26/05/2017

## Sealed Quotation

Sealed quotations are invited from reputed firms/agencies for Design, Printing & Supply of Letter Head, Envelope and Journal Voucher of JREDA up to 02.06.2017 till 3:00 P.M.

### **Page material specification:**

**1. JREDA Letter Head- 5000 nos.**

- Size A/2, 80 GSM Maplitho Paper.

**2. JREDA Envelope-(A4 size- 500 nos. & A5 size-5000 nos.)**

- Size A/2, 80 GSM Maplitho Paper.

**3. JREDA Journal Voucher- 5000 nos.(Yellow colour)**

- Size-18.5 x 22 CM, One side B/W printed on yellow Maplitho Paper.

The sealed quotations will be opened in presence of quotationers or their authorized representative on 02.06.2017 at 3:30 P.M.

### **Terms and Conditions:**

1. Price quoted for each item should be inclusive of all taxes.
2. Payment shall be made after design, printing & supply of materials and no advance payment shall be made.
3. Quotationers will have to submit self attested photo copy of PAN No., upto date Sales tax clearance certificate and registration certificate of firm/shop.
4. VAT, Income tax and other taxes will be deducted as per the prevailing rule.
5. The undersigned reserves the right to cancel/postpone the quotation without assigning any reason thereof.

  
26.5.2017  
Director  
JREDA, Ranchi.